

GOVERNMENT OF ASSAM
DECENTRALISED PLANNING DIVISION
TRANSFORMATION AND DEVELOPMENT DEPARTMENT

No.PD/DCP/62/2018/Pt.IV/3

Dated Dispur the 7th December, 2021

Subject	Minutes of 1 st Quarterly Review Meeting of Axom Adarxo Gram Yojana (AAGY) under DCP Division, Transformation & Development Deptt. by Principal Secretary, T&D Department
Date & Time	3 rd November, 2021 at 11:00 A.M.
Venue	Webex Platform & Office Chamber of Principal Secretary, T&D Department
Participants	Annexure – I

Dr. M. Ariz Ahammed, IAS, Principal Secretary, Transformation & Development Department chaired the meeting.

At the outset, Principal Secretary, T&D department appreciated all the Deputy Commissioners / DDCs and Sr.P.Os for their overwhelming response in submitting the performance report of AAGY and for their commitment to improve the performance of scheme with immediate effect.

Initiating the discussion on the AAGY scheme, Principal Secretary, T&D department, expressed his desire to expedite the scheme implementation and enhance its performance collectively both by Districts and T&D department.

Proceedings of the meeting are:

1. Shri Bipul Saikia, ACS, Joint Secretary has made a presentation on scheme guideline.
2. Shri Bipul Saikia, ACS, Joint Secretary has made presentation on Physical & Financial Progress of scheme. Except for Cachar, Charaideo, Darrang, Dhemaji, Dima Hasao & Karbi Anglong (with physical & Financial progress > 75%) districts the performance of other districts require attention of DC / DDC & other officer and T&D department. Annexure - III
3. Shri Bipul Saikia, ACS, Joint Secretary has made a presentation on district-wise Utilization Certificate submission. Annexure IV. Except Districts Charaideo, Dhemaji, Dima Hasao and Nalbari all the other districts are requested to give attention immediately.
4. Principal Secretary explained what Annual Monthly Calendar of activities is and how it is to be prepared by T&D department and Districts for the current year and for upcoming year.
5. All the Deputy Commissioners /their representatives except Kamrup Metro & Karimganj have made presentation and have enriched the conversation with a number of suggestions to improve the performance of scheme. Annexure – II



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The decision taken in the review meeting:

Sl. No.	Decision	Agency Responsible	Time line
1.	All the districts shall create an exclusive webpage by name “Axom Adarxo Gram Yojana (AAGY)” under ‘Scheme’ category within district website	Deputy Commissioner	15 th November, 2021
2.	<p>The District AAGY website shall host the following information:</p> <ul style="list-style-type: none"> (i) Scheme guidelines. (ii) Minutes of review meeting held by T&D department / Divisional Commissioner concerned. (iii) List of villages selected including District Committee minutes on the said decision and the criterion followed (iv) Base-line survey summery report of household (protecting privacy of household survey) along with survey template. (v) Base-line survey of village & survey template adopted. (vi) Listof existingschemes/Programmes/Projects for various Administrative Deptts. and critical gaps in each of the villages selected for AAGY. (vii) Initial activities planned and status of implementation with Execution Agency details & photographs and Physical & Financial progress. (viii) Village Development Plan (VDP) and Action Plan. (ix) Copy of Steering Committee notified (to be provided by T&D department). (x) Copy of Project Management Committee notified (to be provided by T&D department). (xi) Composition of District Committee & minutes of all meetings held till date. (xii) Composition of Village Level Committee & minutes of all meetings held. (xiii) List of works approved by District Committee – LAC-wise &Village-wise. (xiv) Executing Agency for each of the work – village-wise. (xv) Knowledge Partner, if known/ local Higher Educational Institution involved if any. (xvi) Project Management Unit - Name, Designation & Contact details. (xvii)Monitoring Committee officers : (Should be different from executing Department Officers) <ul style="list-style-type: none"> - District Level Monitoring Officer: Name & Designation (Tel/Mobile No. & Email). - State Level Monitoring Officer: Name & 	Deputy Commissioner	30 th November, 2021

	<p>Designation (Tel/Mobile No. & Email).</p> <p>(xviii) Names of Village fellow of each village with contact tel./mobile/email address.</p> <p>(xix) Monitoring / Physical Inspection / Evaluation & Action Taken Report:</p> <table border="1"> <thead> <tr> <th>Scheme & Year</th> <th>Date of inspection</th> <th>By Officer name and Designation</th> <th>Copy of Physical Inspection /Monitorin g</th> <th>Action Taken Report by DC</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>(xx) Physical progress of each of work in each village LAC Wise with geotagging details.</p> <p>(xxi) Financial progress of each of work in each village LAC wise..</p> <p>(xxii) Best Practices.</p> <p>(xxiii) Audit Status of Scheme Account.</p> <p>(xxiv) Cash Balance at the end of the year.</p>	Scheme & Year	Date of inspection	By Officer name and Designation	Copy of Physical Inspection /Monitorin g	Action Taken Report by DC							
Scheme & Year	Date of inspection	By Officer name and Designation	Copy of Physical Inspection /Monitorin g	Action Taken Report by DC									
3.	T&D Department shall constitute Project Management Committee& Steering Committee immediately. Accordingly shall submit file to competent authority.	T&D Department	Immediately										
4.	JS (Shri. Bipul Saikia, ACS) shall prepare a draft transparent criterion for allocation/ distribution of current FY Year funds across districts in consultation with DCs by 15 th December,2021	T&D Department	15 th December 2021										
5.	T&D Department shall immediately allocate funds under the scheme across Districts following due procedure based on a transparent criterion with the approval of Competent Authority.	T&D Department	Within 10 days of approval by PMC by competent authority.										
6.	T&D Department shall propose amendments to scheme guidelines for flexibility in the release of First installment not more than 75% at the reasonable discretion of the Deputy Commissioner. The T&D Department shall place the matter in the next steering committee with the approval of Hon'ble Minister.	T&D Department											
7.	The T&D Deptt shall rationalize its manpower and place competent manpower in the districts viz. South Salmara and West Karbi Anglong immediately without delay	C&S T&D	30 Nov 2021										
8.	In the matters of change of villages under scheme, raised by Districts & the Districts shall follow the procedure and criteria formulated in the scheme guideline.The DC's are accountable for strict compliance.	Deputy Commissioner	Immediately										
9.	Collaboration of District Administration and Autonomous Councils: The DC's of Districts having Autonomous Councils shall collaborate with the Autonomous Councils within 15 days for smooth implementation of scheme.A copy of mechanism evolved shall be marked to T&D Deptt and is hosted in the District website.	Deputy Commissioner	30 Nov 2021										
10.	All the DCs shall involve local Higher Educational	Deputy	30 Dec 2021										

	institutions viz Central/ State Universities/ IITs/ NITs/ College as knowledge partner involving both faculty and students. Noted that it is mutually beneficial in developing critical thinking and problem solving skills. Action taken may please be informed to T&D Deptt.	Commissioner	
11.	All the districts shall prepare Annual & Monthly Calendar of Activities for the scheme for current year and upcoming year.	Deputy Commissioner	15 th December, 2021
12.	The T&D Department shall prepare Annual & Monthly Calendar of Activities for the scheme for current year and upcoming year.	T&D Department	15 th December, 2021

The meeting ended with vote of thanks from the chair.

(Dr. M. Ariz Ahammed, IAS)

Principal Secretary to the Govt. of Assam,
Transformation & Development Department
Dispur, Assam

Memo No.PD/DCP/62/2018/ Pt.IV/3-A

Dated Dispur the 7th December, 2021

Copy to :

1. The P.P.S to Hon'ble Chief Minister for kind information.
2. The S.O. to the Chief Secretary to the Govt. of Assam for kind information
3. The P.S. to the Addl. Chief Secretary to the Govt. of Assam, T&D Deptt. for kind information of Addl. Chief Secretary.
4. All Addl. Chief Secretaries for kind information.
5. All Principal Secretary / Commissioner & Secretary / Secretary of all Administrative Deptts. for kind information.
6. All Divisional Commissioners. They are requested to review the scheme of concerned Districts quarterly. A copy of the minutes be sent to T&D Department & be hosted by Divisional Commissioner's Office website & District website.
7. The Principal Secretary, Welfare of Bodoland Department for kind information.
8. The Principal Secretaries, Hill Areas for kind information.
9. The Development Commissioners, Hill Areas for kind information.
10. All Deputy Commissioners for kind information & necessary action. Please host minutes in District AAGY website and circulate to all Heads of Administrative Departments.
11. Principal Secretaries of Autonomous Councils- KAAC, DHAC & BTR
12. All DDCs for kind information
13. All CODs , Evaluation and Monitoring Divisions for kind information
14. All Senior Planning Officers
15. Members present.
16. Shri Bipul Saikia, ACS, Joint Secretary, AAGY. Please host minutes in Transformation & Development Department AAGY website.
17. State Informatics Officer, NIC, Dispur.

By order etc.

Joint Secretary to the Govt. of Assam,
Transformation & Development Deptt, Dispur

Annexure-I

List of Participants

Sl. No.	Name of District	DC	DDC	ADC (Dev)	S.O. to Dev. Commissioner		Chief of Div.		SPO	APO/ARO	RA
1	Baksa	✓	×	✓	UAD	✓	JORHAT	✓	×	✓	✓
2	Barpeta	✓	×	×	LAD	✓	SILCHAR	✓	✓	×	✓
3	Biswanath	✓	×	✓	NAD	✓	TEZPUR	✓	×	✓	✓
4	Bongaigaon	✓	✓	×	BVD	✓	DIPHU	✓	×	✓	✓
5	Cachar	✓	×	×	CAD	✓			✓	×	✓
6	Charaideo	✓	×	✓					✓	×	✓
7	Chirang	✓	×	✓					×	✓	×
8	Darrang	✓	✓	×					×	✓	×
9	Dhemaji	✓	×	×					✓	×	✓
10	Dhubri	×	×	×					✓	✓	✓
11	Dibrugarh	✓	✓	×					✓	✓	✓
12	Dima-Hasao	✓	×	×					×	×	✓
13	Goalpara	✓	✓	×					×	✓	✓
14	Golaghat	✓	✓	×					×	✓	✓
15	Hailakandi	✓	✓	×					✓	✓	×
16	Hojai	✓	×	✓					×	✓	✓
17	Jorhat	✓	×	×					×	✓	✓
18	Kamrup	✓	✓	×					✓	×	✓
19	Kamrup (M)	×	×	×					✓	✓	✓
20	Karbi-Anglong	✓	×	✓					✓	✓	✓
21	Karimganj	✓	✓	×					×	✓	×
22	Kokrajhar	×	×	✓					✓	✓	✓
23	Lakhimpur	✓	×	×					×	✓	✓
24	Majuli	✓	×	×					✓	✓	✓
25	Marigaon	✓	✓	×					✓	✓	✓
26	Nagaon	✓	✓	×					×	×	×
27	Nalbari	✓	✓	×					✓	✓	✓
28	Sivasagar	✓	✓	×					×	✓	✓
29	Sonitpur	✓	×	✓					×	×	✓
30	South Salmara Mankachar	×	×	✓					×	×	✓
31	Tinsukia	✓	✓	×					✓	✓	✓
32	Udalguri	✓	×	✓					✓	×	✓
33	West Karbi Anglong	✓	×	✓					×	×	×
	Present	29	13	11	5		4		16	22	27
	Absent	4	20	22	0		0		17	11	6

Annexure II

Sl. No	Name of the district	Issues / Suggestions etc.
1	Biswanath	(a) DC, Biswanath suggested that 60% fund may be released as 1 st installment instead of 30% fund, as it is delaying the scheme implementation. (b) Regular review meeting of the scheme will help for the smooth implementation of the scheme.
2	Cachar	(a) DC, Cachar stated that baseline survey has been done and geo-tagging will soon be done for the scheme.
3	Darrang	(a) On change of the village for implementation of the scheme. The District shall comply with scheme guideline.
4	Dhemaji	(a) DC, Dhemaji assured to complete the implementation of the scheme by 31 st December, 2021. (b) He had suggested the necessity to engage technical person in DCP Cell and also suggested the requirement of manpower in the district.
5	Dhubri	(a) SPO Dhubri said that all the schemes under AAGY will be completed by 31 st December, 2021. (b) All the schemes will be geo-tagged.
6	Dibrugarh	(a) DC, Dibrugarh assured to complete the implementation of the scheme by 31 st December, 2021.
7	Goalpara	(a) DC, Goalpara said that all the schemes under AAGY will be completed by 31 st December, 2021. (b) Informed that the sign-boards of the schemes will be put up in local language.
8	Golaghat	(a) DC, Golaghat suggested that 1 st installment should be 60% of the fund. (b) District to conduct the household and baseline survey and also informed that the fund surrendered to the Govt. exchequer by DC, Golaghat will be re-sanctioned & released soon.
9	Jorhat	(a) On change of the villages under AAGY. The District shall comply with scheme guidelines.
10	Kokrajhar	(a) ADC (Dev) Kokrajhar informed the difficulty for not having PRIs in BTAD districts. (b) He also stated that the entire fund sanctioned for the scheme has been refunded to the Govt. exchequer as per the instruction of Finance department.
11	Majuli	(a) SDO, Sadar Majuli informed that the fund sanctioned has been refunded to the Govt. exchequer as per the instruction of Finance department.
12	Morigaon	(a) DDC, Morigaon suggested for creation of a Logo for AAGY and Principal Secretary, T&D Deptt. requested her to help and prepare a design for the same and intimate the department.
13	Nagaon	(a) DDC, Nagaon said that 2 nos. of schemes in Nagaon are required to be changed. He is also advised to do the needful as per scheme guidelines
14	Sonitpur	(a) Principal Secretary, T&D department suggested DC, Sonitpur to involve the students of Central University to get better result in scheme implementation and monitoring.
15	Sivasagar	(a) SPO, Sivasagar informed that Hon'ble MLA, Amguri LAC desires to change the villages under AAGY. In this regard, a letter has been sent from their side to T&D department. DC has been requested to do the needful strictly as per scheme guideline.
16	South Salmara	(a) ADC, South Salmara requested for posting of SPO / APO and providing vehicle for the district.
17	West Karbi Anglong	(a) DC, West Karbi Anglong requested for posting of APO.

Annexure-III

Scheme: Axom Adarxo Gram Yojana Physical & Financial Progress - District-wise					
SL. No.	District	Amount Sanctioned / Released (Rs. in lakh)	Physical progress (%)	Amount Utilized (Rs. in lakh)	% Utilization
1	Baksa	300.00	47	3.17	1
2	Barpeta	800.00	28	225.00	28
3	Biswanath	300.00	56	105.00	35
4	Bongaigaon	300.00	67	185.12	62
5	Cachar	700.00	92	638.25	91
6	Charaideo	200.00	100	200.00	100
7	Chirang	200.00	87.3	95.00	48
8	Darrang	350.00	75	308.99	88
9	Dhemaji	200.00	80	168.00	84
10	Dhubri	500.00	20	499.13	99.8
11	Dibrugarh	700.00	30	307.00	44
12	Dima-Hasao	100.00	100	100.00	100
13	Goalpara	400.00	25	120.00	30
14	Golaghat	400.00	30	128.00	32
15	Hailakandi	300.00	50	156.60	52
16	Hojai	300.00	0	90.00	30
17	Jorhat	500.00	0	270.00	54
18	Kamrup	750.00	27.8	191.10	25
19	Kamrup(M)	150.00	31.36	59.52	40
20	Karbi-Anglong	300.00	95	294.78	98
21	Karimganj	500.00	36.7	213.15	43
22	Kokrajhar	300.00	0	0.00	0
23	Lakhimpur	400.00	41.3	200.00	50
24	Majuli	100.00	0	0.00	0
25	Morigaon	300.00	0	72.00	24
26	Nagaon	800.00	24.26	710.00	89
27	Nalbari	300.00	48.88	300.00	100
28	Sivasagar	400.00	34	18.43	5
29	Sonitpur	500.00	13	135.00	27
30	South - salmara	200.00	91.6	147.00	74
31	Tinsukia	500.00	44.4	304.00	61
32	Udalguri	350.00	5.7	325.00	93
33	West Karbi-Anglong	100.00	0	0.00	0
	Total	12500.00		6569.24	

Annexure IV

AAGY: Status of UC Submission - District Wise							
SL. No.	District	Amount Sanctioned / Released (Rs. in lakh)	Amount Utilized (Rs. in lakh)	UC Submitted	UC Pending	Balance Amount Lying with Districts	% UC Pending
1	2	3	4	5	6	7	8
1	Baksa	300.00	3.17	0.00	300.00	296.83	100.00
2	Barpeta	800.00	225.00	0.00	800.00	575.00	100.00
3	Biswanath	300.00	105.00	0.00	300.00	195.00	100.00
4	Bongaigaon	300.00	185.12	87.00	213.00	114.88	71.00
5	Cachar	700.00	638.25	350.00	350.00	61.75	50.00
6	Charaideo	200.00	200.00	200.00	0	0.00	0.00
7	Chirang	200.00	95.00	95.00	105.00	105.00	52.50
8	Darrang	350.00	308.99	0.00	350.00	41.01	100.0
9	Dhemaji	200.00	168.00	168.00	32.00	32.00	16.00
10	Dhubri	500.00	499.13	0.00	500.00	0.87	100.00
11	Dibrugarh	700.00	307.00	0.00	700.00	393.00	100.00
12	Dima-Hasao	100.00	100.00	100.00	0.00	0.00	0.00
13	Goalpara	400.00	120.00	0.00	400.00	280.00	100.00
14	Golaghat	400.00	128.00	128.00	272.00	0.00	68.00
15	Hailakandi	300.00	156.60	0.00	300.00	143.40	100.00
16	Hojai	300.00	90.00	0.00	300.00	210.00	100.00
17	Jorhat	500.00	270.00	270.00	230.00	230.00	46.00
18	Kamrup	750.00	191.10	0.00	750.00	558.90	100.00
19	Kamrup(M)	150.00	59.52	0.00	150.00	90.48	100.00
20	Karbi- Anglong	300.00	294.78	150.00	150.00	5.22	50.00
21	Karimganj	500.00	213.15	213.00	287.00	286.85	57.40
22	Kokrajhar	300.00	0.00	0.00	300.00	0.00	100.00
23	Lakhimpur	400.00	200.00	200.00	200.00	200.00	50.00
24	Majuli	100.00	0.00	0.00	100.00	0.00	100.00
25	Morigaon	300.00	72.00	0.00	300.00	228.00	100.00
26	Nagaon	800.00	710.00	217.21	582.79	90.00	72.85
27	Nalbari	300.00	300.00	300.00	0.00	0.00	0.00
28	Sivasagar	400.00	18.43	18.43	381.57	381.57	95.39
29	Sonitpur	500.00	135.00	0.00	500.00	365.00	100.00
30	South - salmara	200.00	147.00	147.00	53.00	53.00	26.50
31	Tinsukia	500.00	304.00	0.00	500.00	196.00	100.00
32	Udalguri	350.00	325.00	0.00	350.00	25.00	100.00
33	West Karbi-Anglong	100.00	0.00	0.00	100.00	100.00	100.00
	Total	12500.00	6569.24	2643.64	9856.36	5258.76	
<p>N.B. Kokrajhar and Majuli have refunded the entire amount to the Govt. exchequer and Golaghat has refunded Rs.272.00 lakh to the Govt exchequer.</p>							