



GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER ::::::::::: MORIGAON.

E-mail :deputycommissionermorigaon@gmail.com

Tel. No. : 03678-240225 (O)

No. MPE.14/2016/45

Dated-05/09/2019

**JOB ADVERTISEMENT**

In pursuance of the Govt. letter No. RGR/83/2012/Pt.-II/16, dtd. 13/12/2016 from Chief Executive Officer, Assam State Disaster Management Authority, Dispur, Guwahai, Assam, and letter No. ASDMA.47/2012/Pt./361, dtd.24/05/2019 from Joint Secretary & State Project Coordinator, Assam State Disaster Management Authority, Dispur, Guwahai, Assam, intending candidates are invited to appear in **Re-Schedule Date for Walk-In Interview on 16<sup>th</sup> September, 2019 at 10:00AM** in the Deputy Commissioner Office, Morigaon for recruitment to the post of Field Officer (Disaster Management) on contractual basis to be posted at **Morigaon, Mayong, Lahorigaht and Mikirbheta** Revenue Circle of Morigaon District.

**Name of Post:** Field Officer (Disaster Management) for **MORIGAON, MAYONG, LAHORIGHAT and MIKIRBHETA** Revenue Circles on purely contractual basis.

**Number of Post :** 04 (four)

**Essential Qualification:** Bachelor's degree in Science or with Statistics, Geography, Environmental Science or Geology as a subject, or diploma in Civil Engineering or Architecture from a recognized University /Institution. **Age:** Should not be below 21 years and above 35 years as on the 1<sup>st</sup> day of 2019, relaxable in case of SC / ST candidate as per rules.

**Other Qualification:** Computer skills specially MS word / Excel / Power Point / Internet usage / E-mails. Preference will be given to candidates having done BCA or equivalent course on Computer Science.

**Duty Station:** He / She will be stationed in the Revenue Circle Office and will work under the direct control and supervision of the Circle Officer, who will be the authority to sanction leave and Reporting Officer in respect of Performance appraisal.

**Duration of the contract:** The contract will initially be for a period of One year subject to annual renewal on the basis of performance appraisal and as per Govt. instruction further.

**Remuneration:** An amount of Rs.20,000/-, will be paid as fixed and consolidated monthly remuneration which includes- Pay : Rs.15,000/- ,  
Mobility Allowance : Rs.4,000/-  
Telephone Charges : Rs.1,000/-


**Interview will be for 100 marks with the following break-up:**

- |  |            |
|--|------------|
| (a) Marks obtained in Graduation /Diploma level exam | = 50 marks |
| (b) Knowledge of Disaster Management issues          | = 20 marks |
| (c) Knowledge of Computer                            | = 20 marks |
| (d) Attitude & personality traits etc.               | = 10 marks |

**Note :**


1. Candidates are requested to bring all original Educational / Professional documents, Caste and Age proof certificates.
2. Canvassing directly or indirectly will be liable for disqualification from the selection process.
3. Candidates will have to appear for interview at their own expenses and no T.A. /D.A will be paid for the said purpose.
4. The recruitment process can be cancelled /suspended/ terminated by the District Authority due to any administrative or other reasons and without stating any reason therefore.

**It is to be noted that such engagement will not confer any right to the selected candidates for claim-up permanent engagement in the Government.**

  
Deputy Commissioner  
& Chairman, DDMA, Morigaon  
Dated:05/09/2019

Memo No. MPE.14/2016/45 -(A)  
Copy to:-

1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur, Ghy.-06 for favour of kind information.
2. ✓ The DIO, NIC, Morigaon for information and necessary action. She is requested to upload the advertisement in the Morigaon District Advertisement website.
3. The DI & PRO, Morigaon for information & necessary action. She is requested to make necessary arrangement for publication of the advertisement in the English Daily "The Assam Tribune", 2 (two) vernacular and 2 (two) regional newspapers.
4. The District Employment Exchange Officer, Morigaon for wide publicity of the advertisement and sponsor candidates as per norms.
5. The R.S., Personnel Branch, D.C.'s Office, Morigaon for information and necessary action.
6. Notice Board of Deputy Commissioners Office, and Circle Offices of Morigaon / Mayong /Laharighat / Mikirbheta and Bhuragaon Revenue Circle.

  
Addl. Deputy Commissioner  
& CEO, DDMA, Morigaon