



GOVERNMENT OF ASSAM

OFFICE OF THE DISTRICT COMMISSIONER ::::::::::: MORIGAON.

E-mail :deputycommissionermorigaon@gmail.com

Tel. No. : 03678-240225 (O)

No.MRR(DM)24/2023/ECF.100012/56

Dated-03/01/2023

ADVERTISEMENT

In pursuance of Govt. Letter No. 287546, dtd.17/12/2023. Application are invited from the intending candidates for constitution of Circle Quick Response Team (CQRT) at Bhuragaon Revenue Circle with following teams & conditions.

Job Details: Engagement of Volunteers for "Circle Quick response Team (CQRT)" as first responder in Revenue Circle as a part of the "Scheme for strengthening Circle Disaster Management Committees" initiative of Assam State Disaster Management Authority. Community volunteers, Aapda Mitra, Pratirudhi Bondhu, Civil Defence Volunteers etc. are also eligible to join the team provided they fulfill the parameters under selection criteria.

No. of volunteers required: 8 (Eight) nos. (For Bhuragaon Revenue Circle)

How to Apply: The application must be submitted as per prescribed Application Form-A. "Application for enrolment as a member of the Circle Quick response Team (CQRT)" which may be downloaded from www.morigaon.gov.in along with self-attested photo copies of all documents and two copies of recent passport size photographs. Application should be addressed to concern Circle Office Bhuragaon Revenue Circle, Morigaon, Assam.

Last Date of submission of Application: Application will be received in the Bhuragaon Revenue Circle Office on or before **18/01/2024. Up to 03:00 PM.** Application received after last date & time shall be liable to be summarily rejected.

Details of Screening Test: The list of short listed candidates fulfilling the eligibility criteria and any other update/information etc. or **date of screening test** will be available only on the official website: www.morigaon.gov.in and Circle Office Notice board. The rejected list of candidates will also be display in the Circle Office notice board along with reason for rejection. **Circle Disaster Management Committee(CDMC)** will hold basic screening test like cognitive test which will include general problem solving test, memory tests, general intelligence test etc. and notified Selection committee along with CDMC will hold Physical test which will include **swimming, rowing, tree climbing, boat/banana raft making etc.** No TA/DA shall be given to the candidates for appearing in the Screening Test.

Duration of engagement: The engagement of volunteers under this initiative will initially before a period of one year.

Selection Criteria for CQRT members:

- i. Every CQRT will comprise as 8 members team.
- ii. Out of the 8 members, 2 members will be female and 1 member can be transgender.
- iii. In case of no female/transgender member willing to join the team, the same will be filled by male members.
- iv. The person willing to join the team should be available undergo rigorous training on Disaster Management in the Circle itself pr elsewhere within/outside state.
- v. The Persons should also commit to be available under any emergency/ crisis situation.

Selection to Circle Quick response Team (CQRT) will depend on the following Criteria:

- i. He/ She shall be a citizen of India and permanent resident of Assam. Only resident of the Bhuragaon Revenue Circle will be eligible to apply for CQRT. .
- ii. He/ She shall have completed the age of 18 years provided that this age limit may be relaxed at the discretion of the competent authority up to a maximum of 3 years. A person should not have

I/147615/2024

- attained 55 years for enrolment into the CQRT.
- iii. He/ She shall have passed at least the primary standard. That is to say, the fourth class, and this condition may be relaxed by the competent authority at his discretion.
 - iv. Both men and women shall be eligible for enrolment into the team.
 - v. A person shall not be entitled to be enrolled into the team. Unless he/ she is found to be Physically fit and mentally alert.
 - vi. Any service in the National Volunteer Team and in the Armed Teams of the Union; Ex-Servicemen shall be a special qualification.
 - vii. He/ She should have interest in sports/ NCC/ NSS etc. Having valid certificates of achievement in relevant field will draw extra credits.
 - viii. Knowledge of swimming is an essential criteria.
 - ix. He/ She should have interest in disaster management activities. He/ She willing to render Service to the community.
 - x. Any person in regular service/ salaried jobs will not be eligible to enroll under CQRT unless he/ she is able to produce a certificate from his employer agreeing to spare his Service for CQRT training and duty, when so require.

Remuneration: The payment rates applicable in case of CQRT members will be as per rates mentioned as Hazard wise payment of outcome based incentive to CQRT members which will be paid on attending any Disaster Management Training. The CQRT members will claim remuneration as per incentive mentioned not exceeding of Rs. 3000/- only per month.

Duties & Responsibilities:

Roles and responsibilities of CQRT members:

- i. When any disaster happens in the locality, CQRT members will be on alert.
- ii. CQRT members will be mobilized to the incident site at the command of the Circle Officer.
- iii. CQRT members will be responsible for safe-keeping and maintenance of equipment in stockpile and report to circle officer in case of replacement required.
- iv. CQRT members will be trained by DDMA/ ASDMA/ Response Teams on regular basis to improve response skills.
- v. CQRT members will activity participate in local level drills conducted by the Circle Officer.
- vi. In peace times, CQRT will be mobilized by Circle Officer to attend the Panchayat Level meeting like Gram Sabha to create awareness on Disaster preparedness and to promote Disaster Education in schools by conducting regular drills etc.

Signed by

Devashish Sharma

District Commissioner & Chairman
DDMA, Morigaon

Dated-03/01/2023

Memo No.MRR(DM)24/2023/ECF.100012/56

Copy to:

1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur Guwahati-06 for favour of kind information.
2. The Project Officer, AIRBMP, Assam State Disaster Management Authority, Dispur, Guwahati-06 for kind information.
3. The Director(IT) & DIO, NIC, Morigaon for information and necessary action. She is requested to upload the **advertisement along with Application Form-A** in the Morigaon District Advertisement website for publicity.
4. The Circle Officer, Bhuragaon Revenue Circle for information and necessary action.
5. The DI & PRO, Morigaon. She is requested to give wide publicity through Social Media.
6. Notice Board of District Commissioners Office and Circle Office of Bhuragaon Revenue Circle.

(E-Signed)

District Commissioner & Chairman
DDMA, Morigaon

Application for enrolment as a member of the "Circle Quick Response Team (CQRT)"

SL No	Particulars	Details
1	Applicant's name in Full (Block Letters)	
2	Father's/ Husband's name	
3	Date of Birth	
4	Nationality	
5	Permanent Address along with name of Revenue Circle	Vill: P.O.: PIN: Rev Circle Name:
6	Present Occupation	
7	Name & Address of Present Employer	
8	Educational Qualifications	
9	Languages known	
10	Are you a member of following: (i) Defence Teams (Army / Navy/ Armed Teams) or any of their reserves (ii) Territorial Army or any auxiliary team of Defence Services (iii) Civilian Cadre of Armed teams of the Union, subject to Naval, Army or Air Team law, other than "Casual Employees" (iv) Police Service (v) Fire Services	
11	Are you an ex-service person; if so, give particulars	
12	Do you belong to the National Volunteer Team; if so, give particulars	
13	Have you any previous volunteering experience as Aapada Mitra, Pratirodhi Bandhu, Civil Defence volunteer, Community Volunteer, Red Cross Volunteer etc. If yes, give particulars and no. of days engaged	
14	Do you know swimming? (Attach relevant certificate, if any)	
15	Are you prepared to serve in any part of the State, should an emergency arise?	
16	For how many hours and on what days of the week will you be available for Duty (For in-service part time volunteers only)	
17	Do you have any conveyance (Bicycle, motor-car, motorcycle etc.)	
18	Are you suffering from any communicable disease, if so, give particular.	
19	Did you have small pox? If so, When?	
20	Have you been vaccinated? If so, when	
21	Have you been inoculated for cholera/ typhoid/ T.B. etc.? If so when?	
22	Do you know First Aid/Motor Driving?	
23	Do you have Accidental insurance or Health insurance?	

Declaration by Applicant:

- (i) I declare that the information provided by me in **Form-A** above are true to the best of my knowledge and belief and if any of the above particulars/ details provided by me are found to be false, my CQRT membership may be terminated by the Authority, without assigning any reasons thereof.
- (ii) I also declare that I have thoroughly read the scheme document for "Strengthening of Circle Disaster Management Committees" and I accept that if selected to the team as a member, I am prepared to service as a whole time/ part-time member of the team, i.e. to undergo appropriate training and, in the event of an emergency occurring whilst I remain a member of the Team, to carry out my obligations as a member thereof.
- (iii) To the best of my knowledge and belief, I declare that I am physically fit to render efficient service as a member of the Team.
- (iv) I declare that I will not claim any permanent service/ regular service in the team and I understand that my position as a member of the Team is a daily wage service and governed by rules under the scheme of Govt. for "Strengthening of Circle Disaster Management Committees' and that I will be paid the usages on the basis of service, I have rendered for the cause of disaster management.
- (v) I accept that on account of selection as a member of the CQRT, I will be paid the wages as per notification released by ASDMA, Govt. of Assam from time to time.
- (vi) I undertake:
 - a) To carry out my duties in the CQRT in accordance with the instructions and orders issued by the authorities concerned;
 - b) To return, when I cease to be a member of the CQRT, any articles of uniform, badge or other personal/official equipment issued to me; and
 - c) To abide by the regulation of the Team.

Date	Place	Contact No	Signature of Applicant

For Official Use

Recommendations of the Circle Officer concerned

The application as per FORM-A submitted by..... of
..... is accepted / rejected
for.....reasons.

(Accepted/ Rejected)
By Circle Officer (CO)
(Seal of CO)